

CHECKLIST FOR APPLYING TO COLLEGE

TARGET COMPLETION DATE	OBJECTIVE	DESCRIPTION
April of Junior Year <input type="checkbox"/>	Register and take the SAT, ACT and/or TSI college admissions tests. www.collegeboard.com www.actstudent.org	The ACT and SAT are offered several times per year on Saturdays. Request that your scores be sent to the universities/colleges you are applying to. If you receive free or reduced lunch, ask your counselor for a fee waiver so you don't have to pay for the test, should you be eligible. The TSI is likely available on your high school campus. Check with your counselor to make an appointment to take the assessment.
Sept/Oct of Senior Year <input type="checkbox"/>	If applying to Texas public institutions, use the ApplyTexas online application even if you are not a U.S. citizen or permanent resident www.applytexas.org If you are applying outside of Texas or to private schools you will find their application link on their websites.	Applications are available on college's websites and in their admissions offices. If you are considering a private institution, contact the admissions office to see whether you can submit an online application. If filling out the Apply Texas Application: <ul style="list-style-type: none"> • When asked for a social security number, leave it blank. If you have an SSN through DACA, do NOT use it for college applications, unless the university tells you it is okay. • When asked for visa information, answer accurately. • Make sure you answer YES to the question that says "Have you resided in Texas in the last 36 months of high school" if this is true for you. • When asked if you are a legal Texas Resident, answer YES if you have lived in Texas 12 months or more. • If you are labeled an international student, you have done something wrong! Go back and check your answers!
Sept/Oct of Senior Year <input type="checkbox"/>	Obtain an Affidavit of Intent, sometimes referred to as the Residency Affidavit	When filling out the Apply Texas application, make sure to print a copy of the affidavit. You will need one for each institution you are applying to. If you are applying to a private university, either ask your High School Counselor for it, or call the admissions office, and explain that you are an SB1528 student and will need an Affidavit of Intent. Note that some institutions will prefer that you use an Affidavit of Intent that they will provide to you on their institution letterhead.
Sept/Oct of Senior Year <input type="checkbox"/>	Fill out the SB1528 Affidavit of Intent (Residency Affidavit) and have it notarized.	The Notary Public will need to see a photo ID, like your school ID. DO NOT sign the form until you are with the Notary. You will need one original notarized form for each college you are applying to. This form will make you eligible to pay in-state tuition and receive state financial aid.
Sept/Oct of Senior Year <input type="checkbox"/>	Submit your application to each university before the deadline	Mail or upload the following supporting documents to the admissions office of each institution: <ol style="list-style-type: none"> Official sealed high school transcript or electronic transcript/TREX Application fee (or fee waiver) Notarized Affidavit of Intent. Essays, Resume, and Letters of Recommendation. Ensure that your SAT, ACT, and/or TSI scores have been received.
Nov of Senior Year <input type="checkbox"/>	Follow up with the universities to make sure all of your application materials were received and pending items were completed.	Even if you or your counselor mail items to the universities you are applying to, they are not guaranteed to be received. It is YOUR responsibility to make sure everything they need is in their office by the specified deadlines. This includes housing applications, registration for orientation, among other things. Check the online portal; call or email the college admissions officers.