

CHECKLIST FOR APPLYING FOR STATE FINANCIAL AID

TARGET COMPLETION DATE	OBJECTIVE	DESCRIPTION
Sept of Senior Year <input type="checkbox"/>	Apply for Scholarships.	There are many scholarships available for undocumented students. Check with your counselor or High School Go Center for a listing.
Nov of Senior Year <input type="checkbox"/>	Make sure your parents apply for an Individual Taxpayer Identification Number (ITIN) so they are prepared to file their taxes.	An ITIN is different from a social security number and allows your parents/guardians to file their taxes each year. You will use these numbers when you apply for the TASFA. You may obtain an ITIN number through your nearest Social Security Administration Office (Form W7) or a tax preparation agency.
Sept-Nov of Senior Year <input type="checkbox"/>	Register for selective service if you are a male over age 18.	All men living in the United States who are between the ages of 17 years and 3 months and 25 must be registered with the Selective Service, even if they don't have a social security number. Most universities and colleges will not finalize financial aid without proof of registration. Those without a social security number need to use a paper form. These are available at the post office. You will need to fill out the card, sign it, stamp, and mail. A registration acknowledgment card will arrive in the mail about 30 to 90 days after a man sends in his registration card. Keep this document in a safe place as proof of registration. Most financial aid offices will request a copy of your registration card. If you do not receive a card, or if you require a replacement acknowledgment card, please call Selective Service at 1-847-688-6888.
Jan of Senior Year <input type="checkbox"/>	Apply for financial aid using TASFA forms as early as possible after Jan 1. Some institutions outside of the Rio Grande Valley may require you to submit a FAFSA.	You will only be eligible for State financial aid. Without a SSN you cannot complete the online FAFSA application. Find out from the list on the last pages of the TASFA application or the respective college or university's financial aid office which application they prefer. You can obtain a paper TASFA through your high school counseling office or online as a PDF document. Applications have to be printed out and completed on paper and turned in, in person, or via mail to the financial aid office of the institution. DO NOT MAIL to the FEDERAL GOVERNMENT!
By end of Feb of Senior Year <input type="checkbox"/>	Turn in additional financial aid documents .	Each school has different financial aid requirements. Be sure you visit each school's website and make sure you turn in all required documents.
By end of Feb of Senior Year <input type="checkbox"/>	Follow up with the universities to make sure all of your application materials were received and pending items completed.	It is YOUR responsibility to call the financial aid office and ensure they have all of the required documents.
March of Senior Year <input type="checkbox"/>	Request a Tax Transcript	Go to the IRS website to request this online. If it is not ready yet, continue checking each week, until it is available. http://www.irs.gov/Individuals/Order-a-Transcript or go by the local IRS Office: 1810 Hale Ave., Harlingen, TX 78550, (956)-365-5185.
March of Senior Year <input type="checkbox"/>	Submit copies of Tax Transcripts to each college you apply to.	Submit a copy to every college financial aid office to complete your financial aid application.