



INCOME INFORMATION FOR NON-TAX FILERS

_____ and _____ the parent(s) of
(Father/Stepfather, if applicable) (Mother/Stepmother, if applicable)

_____ are writing this letter to confirm that I/we
(Student's name(s))

did not file and are not required to file an income tax return for the 2017 year. I/we worked in
_____ and earned wages in the amount of \$_____ and
(city, state) (Father/Stepfather's wages if applicable)

\$_____ for a total combined wages of \$_____ from January 1, 2017
(Mother/Stepmother's wages if applicable)

to December 31, 2017. We understand that we may be required to file if it is mandated according to Internal Revenue Service (IRS) regulations. If you need additional information please contact us at _____.

Sincerely,

(Father's/Stepfather's signature, if applicable) (Mother's/Stepmother's signature, if applicable)

Notarization

State of _____ and County of _____

Before me, the undersigned authority, a notary public in and for said state and county, on this day personally appeared _____ and _____,
(Father's/stepfather's name, if applicable) (Mother's/stepmother's name, if applicable)

known to me to be the person(s) whose name(s) is subscribed to the foregoing instrument, and declared to me upon oath that this instrument is true and correct.

Given under my hand and seal of office on this _____ day of _____, _____.

(Signature of Notary Public)

(seal)